

# Flexistay Services – Corporate Rates Application Form

This form is required to be filled by guests who are seeking for Flexistay Services corporate rates. Application will be reviewed and is subject to management approval within 7 working days. Applicants are advised to provide accurate and more information in order to speed up the approval process. \* Required field

## DECLARATION BY APPLICANT

By filling in the following details, you have certified that the particulars given in respect to this application are true and valid.

<b>1. Application Status*</b>	<input type="checkbox"/> New Application <input type="checkbox"/> Renewal Application <input type="checkbox"/> Updating Particulars	<b>2. Type of Business*</b>	<input type="checkbox"/> Sole traders and partnerships <input type="checkbox"/> Small and Medium Enterprises <input type="checkbox"/> Companies and corporations <input type="checkbox"/> Government <input type="checkbox"/> Education <input type="checkbox"/> Other: .....
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Company / Business Details			
<b>3.1 Company / Business Name *</b>		<b>3.4 Other offices / business location in Malaysia (if any)</b>	
		<b>3.5 Estimate number of total staff *</b>	
<b>3.2 Type of office *</b>	<input type="checkbox"/> Head Office <input type="checkbox"/> Regional Office <input type="checkbox"/> Other: .....	<b>3.6 Approximate number of booking and duration of each stay in a year *</b>	
<b>3.3 Name of parent of affiliate company (if any):</b>		<b>3.7 Which accommodation provider do your company currently use:</b>	

Applicant Details			
<b>4.1 Your Name and/or Person handling accommodation arrangements: *</b>		<b>4.4 Phone Number *</b>	
		<b>4.5 Fax Number *</b>	
<b>4.2 Position / Job Title *</b>		<b>4.6 Mobile Number *</b>	
<b>4.3 Business and Corresponding Address *</b>		<b>4.7 Email Address *</b>	

Form Last Update: 24/8/2014

### TERMS AND CONDITIONS

1. Form must be completed and submitted to Flexistay Services for processing;
2. Process within seven (7) working days from the submission date;
3. Incomplete form will not be processed;
4. Flexistay Services does not offer credit or corporate account, all booking outstanding amount must be paid off prior to check-in ;
5. Once approved, Flexistay Services will forward the corporate rates via email.

Submit this form to Flexistay Service (by ONE of the following methods):

1. **Email** reservation@flexistay.my
2. **Fax** +60 3 5033 1789 (Malaysia) / +61 3 9013 9303 (Australia)
3. **Mail** Flexistay Services  
TST 55, Pejabat Pos Damansara Jaya,  
No 35, Jalan SS 22/19, Damansara Jaya,  
47400 Petaling Jaya, Selangor, Malaysia.